

To / सेवा में,  
The Oriental Insurance Co Ltd /  
दि ओरिएण्टल इश्योरेंस कंपनी लिमिटेड

**Subject / विषय : Claim Intimation Letter / दावा सूचना पत्र.**

Sir / महोदय,

As per details below, kindly arrange to depute the Spot / Final surveyor. नीचे  
दिये गये विवरण के अनुसार, कृपया स्पॉट / फाइनल सर्वेयर नियुक्त करने की व्यवस्था करें :-

1	Name of the Insured & Mobile No./ बीमाधारक का नाम & मोबाइल नं.	SANDEEP KUMAR SHARMA 8838160593
2	Vehicle No. / वाहन संख्या	UP 52 CA - 0506
3	Policy No. / पालिसी संख्या	2025/7001/0/46575/420577
4	Period of Insurance / बीमा अवधि	04/04/2025 TO 03/04/2026
5	Date of loss & Time / दुर्घटना का दिनांक & समय	02/03/2026 10:30 AM
6	Place of Accident / दुर्घटना का स्थान	KOTWA
7	Name of the Driver, D.L. No. & Mobile No / ड्राइवर का नाम, डी एल नं. & मोबाइल नं	MANNU SHARMA 8838160593 UP52-20030001284
8	Estimated Loss / अनुमानित हानि	
09.	Cause of Accident / दुर्घटना का कारण : मेरी गाड़ी लेकर मेरे स्मूथर बधौचघाट जा रहे थे रास्ते में कोटवा के पास एक बड़क वाला आगे से टक्कर मार दिया और मेरी गाड़ी दाहिने साईड गिर कर टुट गई।	
10	Spot Survey / स्पॉट सर्वे / स्पॉट सर्वेयर का नाम	NIA
11	Third Party Loss / तृतीय पक्ष हानि / FIR No.	NIA
12	Name of the Workshop, Address & Contact No./ वर्कशॉप का नाम, पता & मोबाइल / फ़ोन नं.	TORA MOTORS BAGHAUCHGHAT 8052729372

Date / दिनांक : 5/03/2026  
हस्ताक्षर

संदीप कुमार शर्मा  
Signature of Insured / बीमाधारक के



The Oriental Insurance Company Limited  
 (Incorporated in India, subsidiary of General Insurance Corporation of India)  
 Regd. Office: Oriental House, P.B. No.7037, A-25/25, Asaf Ali Road, New Delhi- 110 002

MOTOR CLAIM FORM

Div. Br. Office Address \_\_\_\_\_

Certificate/Policy No. 2025/700L/0/46575/420577

Tel. No. \_\_\_\_\_

Period of Insurance 04/04/2025 TO 03/04/2026  
 Claim No. \_\_\_\_\_

THE ISSUE OF THIS FORM IS NOT TO BE TAKEN AS AN ADMISSION OF LIABILITY  
 Please answer All relevant questions fully

1. INSURED  
 (a) Name : SANDEEP KUMAR SHARMA  
 (b) Address for correspondence : \_\_\_\_\_  
 (c) Telephone : VII - NARI MANUWALA PO - PANDEY PUK

2. THE INSURED VEHICLE

Make & Year <u>HERO   2024</u>	Engine No. <u>JF16EPPGG04762</u> Chassis No. <u>MBLJFW603PGG03655</u>	Registration No. <u>UP52CA-0506</u>
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- (a) Was the vehicle in proper working condition? Yes  
 (b) For what purpose was the vehicle being used at the time of accident? Personal use  
 (c) Was trailer attached? N/A  
 (d) If a Motor Cycle/scooter:  
 1. Was a side-car attached? N/A  
 2. Was a pillion rider carried? N/A

II. ADDITIONAL INFORMATION (COMMERCIAL VEHICLE)

The following questions need be answered in commercial vehicles only:

(a) Registered laden weight	_____	_____	_____
(b) Unladen Weight	_____	_____	_____
(c) Weight of goods carried/Load Challan No.	_____	_____	_____
(d) Nature of permit	_____	_____	_____
(e) Nature of goods carried	_____	_____	_____
(f) Was the vehicle plying for hire	_____	_____	_____
(g) If Lorry/Jeep/Tractor, was trailer attached?	_____	<u>N/A</u>	_____
(h) Number of passengers carried	_____	_____	_____
(i) Number of Passenger permitted	_____	_____	_____

3. DRIVER AT THE TIME OF ACCIDENT

(a) Name : MANNU SHARMA  
 (b) Age : \_\_\_\_\_  
 (c) Address : KAGHAW NAGAR DEORIA  
 (d) Is the Driver : \_\_\_\_\_  
 1. Owner : SASUR  
 2. paid driver? : \_\_\_\_\_  
 3. Owner's relative or friend? : \_\_\_\_\_  
 (e) If paid driver, how long has he been in your employment : NO  
 (f) Was he under the influence of intoxication Liquor or drugs? : NO  
 (g) Driving License Number : UP52-20030001284  
 (h) Issuing Authority : \_\_\_\_\_  
 (i) Date of Expiry : 27/02/2033  
 (j) Was the licence temporary/permanent : Permanent  
 (k) Details of endorsement/suspension, if any : NIA  
 (l) Has he been involved in any accident before? : NIA  
 (m) Has he been charged by the policy? If so, Why? : NIA

4. OTHER INSURANCE

Details of other insurance Policies indemnifying you in respect of this accident

5. DETAILS OF ACCIDENT

(a) Date and Time : 20/03/2026 10:30 AM  
 (b) Place : KOTWA  
 (c) Speed of vehicle at the time of accident : \_\_\_\_\_  
 (d) Give a short description of the accident : मेरी गाड़ी लेकर मेरे ससुर बघौचघाट जा रहे थे वसन्ते  
 (e) If any third party was responsible for this accident give the name and address : मे कोटवा के पास एक बाईक वाला आगे से टक्कर मार दिया और मेरी गाड़ी दाहिने साईड गिर कर टुट गई।

6. DAMAGE TO INSURED VEHICLE

(a) Full details of damage : \_\_\_\_\_  
 (b) Estimated cost of repairs : \_\_\_\_\_  
 (c) When and where can the damaged vehicle be inspected : TORA MOTORS BAGHAUCHHAT

7. THIRD PARTY INJURY/PROPERTY DAMAGE

(a) Name : \_\_\_\_\_  
 (b) Address : \_\_\_\_\_  
 (c) Full Details of personal injury sustained : \_\_\_\_\_  
 (d) Name and address of any person/hospital giving medical attention to injured person : NIA  
 (e) Full details of property damaged : \_\_\_\_\_  
 (f) Has notice of any claim been given to you? : \_\_\_\_\_

8. INJURY TO DRIVER/OCCUPANT

- (a) Was driver/any occupant injured? : NIA  
 (b) If yes, give full details : \_\_\_\_\_

9. WITNESS

- (a) Give names and addresses of passengers/other  
 Witness, if any : \_\_\_\_\_
- (b) Did a Police Constable take particulars of  
 the accident? : \_\_\_\_\_
- (c) Was accident reported to Police? If not, Why? : NIA
- (d) If yes, to which Police Station? : \_\_\_\_\_
- (e) Date and Diary No. : \_\_\_\_\_

10. THEFT

- (a) Date and Time : \_\_\_\_\_
- (b) Place : \_\_\_\_\_
- (c) What was stolen? : \_\_\_\_\_
- (d) Estimated cost of replacement? : \_\_\_\_\_
- (e) By whom discovered and reported? : \_\_\_\_\_
- (f) Has theft been reported to Police? : NIA
- (g) When? : \_\_\_\_\_
- (h) Which Police Station? : \_\_\_\_\_
- (i) C.R. diary Number : \_\_\_\_\_

I/we the above named do hereby, to the best of my/our knowledge and belief, warrant the truth of the foregoing statement every respect and I/We have made or in any further declaration the Company may require in respect of the said accident, shall make any false or fraudulent statement of any suppression or concealment, the Policy shall be void and all rights to receive thereunder in respect of part or future accident shall be forfeited.

Date 5/03/2006

जिंदीप कुमार शर्मा  
 Signature of the insured \_\_\_\_\_

Discharge Voucher

ACCIDENT DEPARTMENT

Claim No. \_\_\_\_\_

Issuing Office



The Oriental Insurance Company Limited  
Head Office, A-25/27, Asaf Ali Road, New Delhi-110 002

Received \_\_\_\_\_ Day of \_\_\_\_\_ 200 \_\_\_\_\_  
From THE ORIENTAL INSURANCE COMPANY LIMITED, the sum of Rs. \_\_\_\_\_  
(In words Rupees \_\_\_\_\_)

in full and final settlement of the loss and/or damage caused through the accident to  
my/our motor Car/Vehicle No. UP52CA - 0506 insured under Policy No. \_\_\_\_\_ of  
the said company and accident which occurred on or about \_\_\_\_\_ I/We give  
the discharge receipt to the Company in full and final settlement of all my/our claims  
present of future arising directly/indirectly in respect of the said accident.

Rs. \_\_\_\_\_

One Rupee  
Revenue Stamp  
When Amount  
Exceeds Rs. 5000/-

Witness  
Name .....  
Signature .....  
Address .....

संदीप कुमार शर्मा  
Signature .....  
Occupation .....  
Address .....  
.....  
.....

Bank Account Number .....  
Name of the Bank .....